

**Conejo Valley Unified School District  
Student Services  
Multilingual Learners**

**DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE  
Minutes  
Tuesday, May 28, 2024**

**1. Opening Provisions**

- A. Call Meeting to Order: Lucelly Duarte called the meeting to order at 10:10 AM.
- B. Pledge of Allegiance: Lucelly Duarte led the Pledge of Allegiance.
- C. Roll Call/Welcome: A Roll Call of DELAC members was taken.
- D. DELAC members in attendance: Christian Carolina Loza, Alexandra Cook, Patricia Mendoza, Adriana Ruiz, Angelica Rodriguez, Lucelly Duarte, Gulnihal Ertugrul, Belen Gonzalez, Eulalia Soriano, Linda Figueroa, Gisella Stanley, Helena Krostag, Sonia Avalos, Rocio Turijan, Connie Soto, Sandy Alvarado, Dr. Ricardo Araiza, Susie Stanziano, Daryl Miller
- E. Guests: Dr. Andrea Medina, Willie Lubka, Mayra Diaz, and Erika Fernandez
- F. Adoption of Agenda
  - Adriana Ruiz moved to adopt the May agenda. Gisella Stanley seconded. All in favor.
- G. Public Comments  
None.

**2. Action Items**

- A. Reading and Approval of the April Meeting Minutes
  - Sonia Avalos moved to approve the April meeting minutes as written. Eulalia Serrano seconded. All in favor.

**3. Reports**

- A. District Advisory Committee (DAC) Report
  - Mrs. Duarte shared information about the DAC meeting on May 14th.

B. Community Outreach Committee (COC) Report

- The next meeting will be held on October 10th.

C. Budget/LCAP Committee Report

- The meeting took place on Tuesday, May 21st. A brief overview of the meeting was shared. One goal of the committee was to increase LCAP access by adding more infographics and summarizing sections.

**4. Information / Discussion Session**

A. City Library Services - Mayra Díaz, Library Assistant-Literacy

B. Cultivating Seeds by Dr. Andrea Medina, Youth Leadership Program Manager

C. Opioids by Erika Fernández, Community Services Coordinator for Ventura County Behavioral Health, Substance Use Services-Prevention

**5. School Reports**

- Acacia
  - ELAC Updates:
    - Our ELAC meeting will be held on May 30th.
  - School Updates:
    - On April 30th, we had a Self Care class and learned how to do our makeup.
    - Multicultural Day occurred on May 16th. We had 16 dances from different countries.
    - Our last ESL class took place on May 21st.
- Aspen
  - ELAC Updates:
    - Our ELAC meeting took place on May 7th. We celebrated Cinco de Mayo.
- Ladera Stars Academy
  - School Updates:
    - None
- Madrona
  - ELAC Updates:
    - Our ELAC meeting took place on May 9th. We discussed the following information:
      - CRPD Summer Camp information
      - Summer Learning Camp and ELOP
      - Attendance Update

- Redwood
  - ELAC Updates:
    - Our ELAC meeting took place on May 7th. We discussed the following information:
      - Summer School
      - State Testing & ELPAC
      - Bullying among Latinos
- NPHS
  - ELAC Updates:
    - Our next ELAC meeting will be held on Wednesday, May 29th.
- TOHS
  - ELAC Updates:
    - Our ELAC meeting took place on May 17th. We discussed the following:
      - Celebration for graduating Seniors who Reclassified this school year.

## **6. ADDITIONAL INFORMATION ITEMS**

### **A. Unfinished Business**

-None.

## **7. ADJOURNMENT**

### **A. Next Meeting – Tuesday, September 24, 2024**

-Lucelly Duarte adjourned the meeting at 12:22 pm.

**Conejo Valley Unified School District**  
**DELAC Executive Board Minutes**  
**Tuesday, May 28, 2024**

**8. EXECUTIVE BOARD MEETING**

A. Call to Order

-Dr. Araiza called the meeting to order at 12:30 pm.

B. Adoption of Agenda

Lucely Duarte moved to adopt the agenda. Eulalia Soriano seconded. All in favor.

C. Public Comments

-None.

**9. Action Items**

A. Reading and Approval of May Executive Board Meeting Minutes

-Eulalia Soriano moved to approve the April meeting minutes as written.

Lucely Duarte seconded. All in favor.

B. Takeaways from General Meeting

-The DELAC presentations were highly informative. We will continue to seek input from DELAC members to schedule new presentations.

C. Agenda Items for September General Meeting

-DELAC Annual Training

-Needs Assessment Review

-ELOP Program

**10. ADJOURNMENT OF EXECUTIVE BOARD MEETING**

Dr. Araiza adjourned the meeting to order at 1:15 pm.

A. Next Meeting - September 24, 2024